

Janice Holter Kittok

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OBJECTIVE

Leadership in an organization dedicated to designing education where students develop the knowledge, skills, and disposition to thrive in the interconnected global era

LICENSES

Minnesota K-12 Principal

Minnesota K-12 Spanish Teacher

ACADEMIC BACKGROUND

Principal Licensure

Hamline University, Saint Paul, MN (2008)

Master of Education

University of Minnesota (1997)

Bachelor of Arts

Concordia College, Moorhead, MN (1977)

HONORS

Emma Birkmaier Lifetime Achievement Award (2012) Minnesota Council on the Teaching of Languages and Cultures

Founder's Award (2011), Central States Conference on Foreign Language Teaching

All-Star Presentation (2007), Central States Conference on Foreign Language Teaching

Best of Central States Session (2005), Central States Conference on Foreign Language Teaching

Best of Minnesota Session (2003), Minnesota Council on the Teaching of Languages and Cultures

Minnesota Spanish Teacher of the Year (1995), Minnesota Teachers of Spanish and Portuguese

Graduate Scholarship, Mentor Teacher to Graduate Students (1995), University of Minnesota

EDUCATIONAL LEADERSHIP AND MAJOR ACCOMPLISHMENTS

Education Seminar Presenter (2006-present), Bureau of Education and Research, Bellevue, WA

- Create and present unique, experiential learning seminars on brain-based language acquisition research, teaching strategies and curriculum development
- Author of a teacher resource book with brain-based foreign language instructional strategies

Independent Educational Consultant (2004-present), Delano, MN

- Founder and owner of Educator in Service, LLC, www.EducatorInService.com
- Manage the business, including marketing, sales, bookkeeping, and delivery of services
- Present teacher trainings at venues across the United States, Canada and China
- Author of original curriculum and professional development training materials

Global Literacy Advisory Board Member (2012-present), Minnesota Department of Education

- Collaborate and problem-solve with government, business, community, and education entities to foster greater global competency in Minnesota PK-20 education
- Serve on the Minnesota State Summit for Global Literacy Summit committee

World Languages District Supervisor (2011-2013), Minneapolis Public Schools

- Led development and delivery of district programs for 11 world languages
- Promoted global competency skills across curriculum areas and grade levels
- Managed grant projects
- Delivered professional development
- Collaborated with teachers, administration and community
- Served as liaison to local, state and national professional education organizations

World Languages State Specialist (2007-2011), Minnesota Department of Education, Roseville, MN

- Provided content area expertise and state-level leadership to Minnesota's public schools
- Designed and launched the Visiting Teacher Program to employ licensed Chinese language teachers from China in Minnesota
- Created and analyzed an annual language education survey of Minnesota's school districts
- Prepared annual legislative reports on the status of K-12 world language education in Minnesota
- Established the World Language Proficiency Certificates Program, a statewide system to identify and recognize individual student achievement
- Led the Minnesota delegation to the National World Language Teacher Certification Summit, an information and problem-solving collaborative of states' chief officers and leadership in teacher certification, teacher preparation, and world language education

President (2007-2010), Minnesota Council on the Teaching of Languages and Cultures

- Lobbied state legislators and testified before Minnesota Senate and House of Representative Education Committees, resulting in the reinstatement of a World Languages Specialist position at the Department of Education and \$500,000 appropriated for Model Pilot Grants to Minnesota public schools
- Uncovered embezzlement, organized the investigation, and brought a former treasurer to successful prosecution, followed by leading a volunteer, nonprofit board back to financial solvency
- Directed the organization's projects: annual state-level conferences, quarterly journal publications, year-round membership communications, and networking with national and regional affiliates

Principal Intern (2005), Minnesota New Country School, Henderson, MN, Delano Middle School, Delano, MN, and Highland Park Elementary School, Saint Paul, MN

- Studied education innovations in conjunction with firsthand experiences: charter schools, teacher-led school governance, project-based learning, performance-based assessment, and International Baccalaureate Programs
- Researched and prepared school board policy and procedure suggestions on mandatory abuse reporting and school safety statutes

Chair (2003-04), Beacon Academy Founding Board, Plymouth, MN

- Led the founders through the charter school application process
- Prepared Federal Startup and Walton Grants with contracted consulting services to secure funding to open the school

Teacher on Special Assignment (2000-02), Wayzata Public Schools, Wayzata, MN

- Led the district's K-12 World Languages Department curriculum review process
- Chaired curriculum task force of diverse stakeholders (teachers, administrators, and community)

Dean of Spain Abroad Credit Program (1996-97), Concordia Language Villages, Bemidji, MN

- Designed and administrated an immersion study/travel program in Spain for high school students
- Created a four-level high school credit curriculum for the study of language and culture
- Managed daily program: faculty supervision, student discipline, health and safety, and finances

TEACHING EXPERIENCE

Wayzata Public Schools, Wayzata, MN (1992-2004), Elementary and High School Spanish Teacher
Augsburg College, Center for Global Studies, Minneapolis, MN (1999-2000), Spanish Instructor
Concordia Language Villages, Bemidji, MN (1978-92), Spanish Teacher Levels 1-5, Supervisor
St. Clair School, St. Clair, MN (1989-92), Elementary, Middle, and High School Spanish Teacher
Delano High School, Delano, MN (1985-89), Spanish Teacher
Concordia College, Moorhead, MN (1983-85), Spanish Instructor
Oak Grove Lutheran School, Fargo, ND (1981-85), Junior High and High School Spanish Teacher
South Washington County Public Schools, Cottage Grove, MN (1981), Elementary Spanish Teacher
Park Senior High, Cottage Grove, MN (1980-81), High School Spanish Teacher

PROFESSIONAL MEMBERSHIPS

Association of Supervision and Curriculum Development (ASCD)
National Association of District Supervisors of Foreign Language (NADSFL)
American Association for the Teaching of Foreign Language (ACTFL)
Advisory Council, Central States Conference on the Teaching of Foreign Language (CSC)
Minnesota Council on the Teaching of Languages and Cultures (MCTLC)